

Workshop: Developing good, legal, interactive, communicative e-learning materials for all four skills

In this workshop we will

1. evaluate a number of online language-learning exercises, highlighting good points and aspects to avoid
2. create exercises using Hot Potatoes (<http://hotpot.uvic.ca>) and Quia (<http://www.quia.com>)
3. discuss some copyright implications of using materials online, and using online materials

Evaluating activities

1. View the following activities and complete the grid below.

- Activity 1: http://cla.univ-fcomte.fr/english/introductions/01jeannedupont_type1.htm
- Activity 2: <http://cla.univ-fcomte.fr/english/grammar/pronouns/01.htm>
- Activity 3: <http://www.flo-joe.com/cpe/students/tests/read1p1.htm>
- Activity 4: <http://www.flo-joe.com/cpe/students/tests/octst1.htm>
- Activity 5: <http://cla.univ-fcomte.fr/english/grammar/wordord/01.htm>
- Activity 6: <http://www.quia.com/cb/8111.html>
- Activity 7: <http://www.quia.com/hm/80390.html>

	<i>Reading</i>	<i>Writing</i>	<i>Listening</i>	<i>Speaking</i>	<i>Comments (Effectiveness, motivation, overall quality)</i>
Activity 1					
Activity 2					
Activity 3					
Activity 4					
Activity 5					
Activity 6					
Activity 7					

2. Are there any skills not covered in the exercises? Can you think of any ways of counteracting any shortcomings?

Creating activities using Hot Potatoes

Using Hot Potatoes you can create six types of exercises:

- interactive multiple-choice
- short-answer
- jumbled-sentence
- crossword
- matching/ordering and
- gap-fill.

Once you have created an exercise you can

- put it onto your website, your network or into your Virtual Learning Environment (e.g. Moodle, WebCT etc) for students to access during class-time under your instruction, or on their own outside class-time
- print out the exercise (depending on the type) and take it into the classroom or give it to students for homework

In this workshop we will create two types of exercises: a crossword and a multiple-choice activity.

Creating a crossword puzzle: part 1

1. Start Hot Potatoes (Start – Program – Hot Potatoes 6 – Hot Potatoes 6)
2. Click on JCross
3. Into the grid that appears, enter various words going across and down. It's easier if you decide on a theme first (e.g. food, verbs, colours etc)
4. Once you have entered a few words, click on Add Clues
5. Enter the clues for the words you have entered into the grid, clicking the OK button on the right after each clue
6. Once you have entered all the clues click the OK button at the bottom
7. Save the crossword puzzle onto your hard-drive or memory stick by clicking File – Save and giving the puzzle a name. Now that you have saved it you can open it again anytime to add more words, change the clues etc. **However**, saving it does not yet allow you to put the exercise onto a website or network; continue to the next step to do that.
8. You can now either create a webpage with this exercise, or a version for printing (or both).
 - a. First create a webpage by clicking File – Create webpage. You will be asked where you want to create it; store it on your hard-drive or your memory stick. Once it has created the exercise you can view it in your browser – please do so! You will also be offered the option to upload the exercise to a website; we won't do that now
 - b. Now create the puzzle for printing. On the JCross window click on File – Export for Printing. It will generate a page which you can print by clicking File – Print (please don't do that now!)

Congratulations, you have created a crossword puzzle which you can upload to a website, put onto your network or print out! In the next step you'll see how you can make larger puzzles more easily.

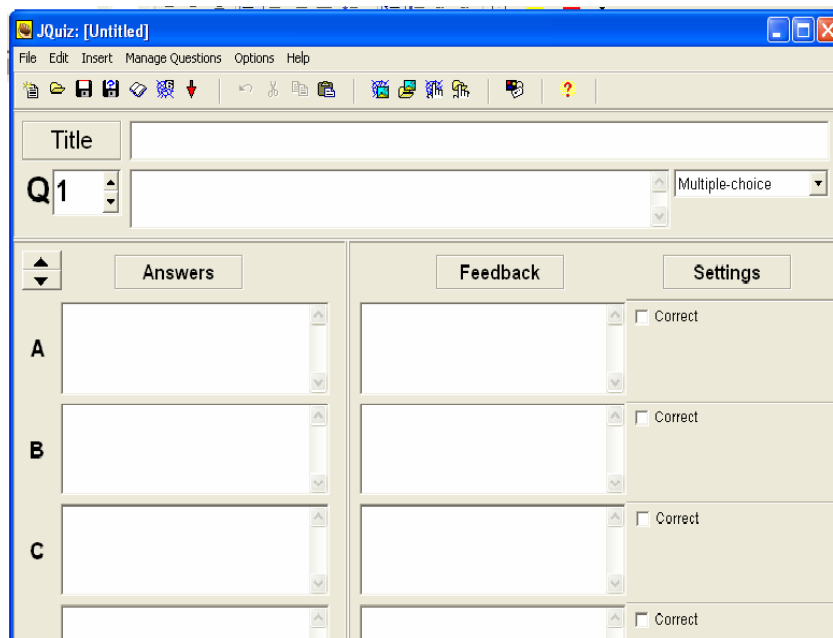
Creating a crossword puzzle: part 2

1. On the JCross window click File – New. If it asks you whether you'd like to save any changes to your first puzzle click Yes if you'd like to save any changes
2. You will now have a blank grid again. This time, instead of entering words yourself into the grid, click on Manage Grid – Automatic Grid Maker.
3. Into the automatic grid maker enter words or phrases, one word or phrase per line
4. Once you have entered a number of words click Make the Grid. Hot Potatoes will now make the grid for you.
5. Enter the clues as before, then save the puzzle and create a webpage and/or a printout
6. Once you have finished, close JCross. If you'd like to save your puzzle please do so.

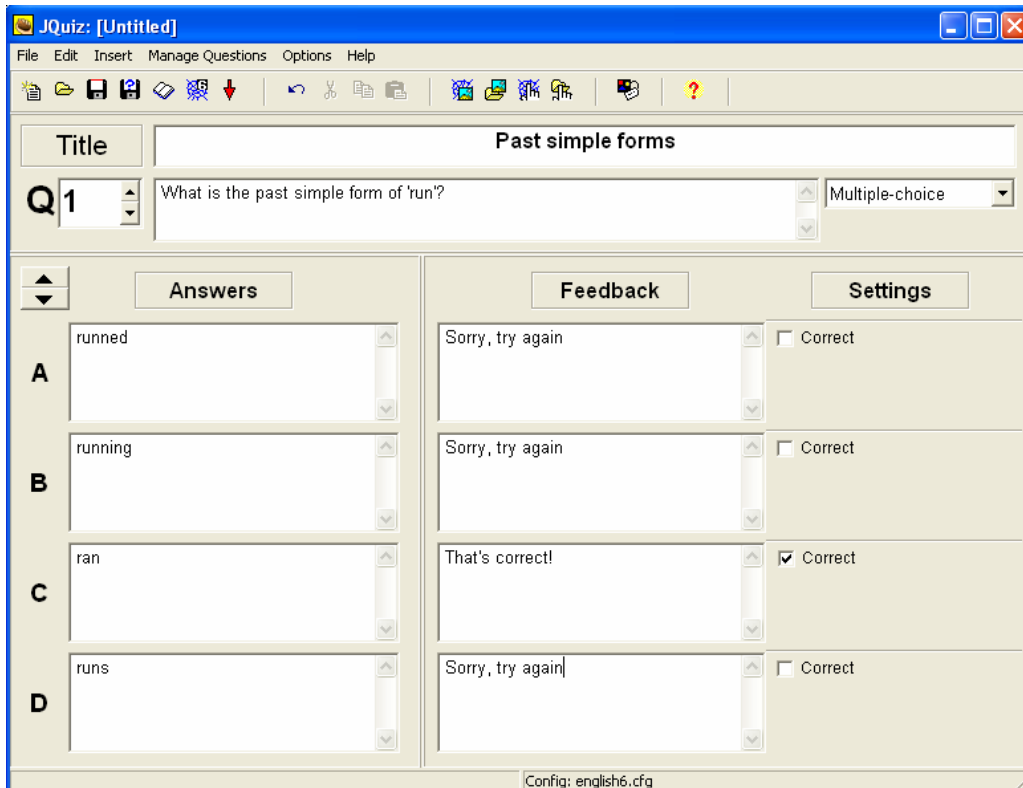
Creating a Multiple-Choice Quiz

Next we will create a Multiple-Choice Quiz.

1. On the Hot Potatoes main screen click on JQuiz
2. You will be asked whether you would like to start in Beginner Mode. Click Yes.
3. You will see a screen which looks like this:



4. Into the Title field enter the title of your Multiple Choice quiz (e.g. Past simple forms).
5. Into the field to the right of Q1 enter your first question (e.g. "What is the past simple form of 'run'?")
6. Into the field for Answer A enter one possible answer (e.g. 'runned'). Into the Feedback box enter the feedback you would like your student to receive if they choose this particular answer (e.g. "Sorry, try again!")
7. Enter other possible answers into boxes B, C and D, again entering the relevant feedback. Next to the answer which is the correct one tick the box "Correct". By the end it should look something like this:



8. Once you have entered Question 1 and its possible answers, click the up arrow next to Q1 to enter Question 2. Again enter a question and the possible answers (don't forget to tick the correct answer!) Enter as many questions as you like.
9. When you have entered as many questions as you want to, save the Quiz (File – Save), create a webpage containing your quiz (File – Create Webpage) and view the webpage. Create a printable file; you will be asked to paste it into a Word processing program. Open Word, then click Edit – Paste and you will see the printable version.

You have now created two crossword puzzles and one multiple-choice quiz. Well done! You can now explore the other creation-programs on your own or follow the tutorials at <http://hotpot.uvic.ca/tutorials6.htm> .

Creating activities using Quia

In some ways Quia (<http://www.quia.com>) is similar to Hot Potatoes in that it creates exercises and activities for you. However, there are some differences:

- With Hot Potatoes, you need to install the program on your computer in order to be able to use it. With Quia, you create the activities on the website so there is no need to download and install anything
- Hot Potatoes creates individual activities. Linking these up isn't always very easy, and in particular it can be difficult to collect information on how well your students did on the exercises. Quia does this for you: you can create a number of exercises, build learning paths for your students, and Quia keeps track of which exercises they've done and what their results were
- Once you have created an activity in Hot Potatoes you need a webserver, network server or Virtual Learning Environment onto which to put the activity. When you create an activity in Quia it becomes available on the website immediately for you and your students to visit
- While Hot Potatoes is free for educational use, Quia incurs a fee after an initial 30-day free trial period
- Hot Potatoes can create six types of activities; Quia can create 16 types, including flash cards, matching games, concentration (memory) activities, word search puzzles, hangman, and challenge boards

In this part of the session you will set up an instructor account on the Quia webpage, create two exercises, and link them together.

1. Go to <http://www.quia.com> and click on Get a Free 30-day trial
2. Complete the registration form, choosing Instructor as the account type. You will now enter the Instructor Zone
3. Click on Create a New Quiz
4. In the Title field enter the title of your new quiz (e.g. Animals). Enter a description if you like.
5. In Quia, you can mix the type of questions you can include in a particular quiz. For example, one quiz can contain a multiple-choice question, a true/false question, a gapfill question etc. Choose how many questions of each type you would like to add to this quiz (**tip:** for now, try adding at most one of each type of question)
6. For each question complete the relevant fields
7. Once you have entered all the relevant questions and answers, change any Settings you would like to change (though all the default settings are probably fine)
8. Click Done when you are finished with the quiz
9. You will be taken back to the Instructor Zone. There you will see your quiz listed along with its address which you can give to your students.
10. Click on Basic. You will now be given the option of adding another quiz, and you will also see a list of My Quizzes.
11. Create a new quiz repeating steps 1 to 8, then create sub-folders in the Instructor Zone and organise your quizzes into relevant folders.

You have now created two new quizzes in Quia and your students are already able to access them online – congratulations!

Copyright issues

Go to <http://www.quia.com/sv/81464.html> and take the quiz there. We will then discuss the answers.

Thank you for joining the workshop!

I hope you have found it useful! If you have any questions please e-mail me at eric@ericbaber.com .